



**SCHOOL EDUCATION & LITERACY DEPARTMENT
GOVERNMENT OF SINDH**

FORM "B"

NO. REG-R/DIR/I&R/PS/SE&LD/GOS/CER/ 1724/2018 Dated: 07/12/2018 Serial No. 1724

It is hereby certified that ADVANCE COMMUNITY EDUCATION SCHOOL (PRIMARY)
School located at 1st FLOOR ALLAMA USMANI CO-OPERATIVE HOUSING
SOCIETY OFFICE NAZIMABAD KARACHI
and managed by MARIAM ALI MOHAMMAD TASSBA FOUNDATION
has been registered for a period of THREE YEARS (REGISTRATION)

under the Sindh Private Educational Institutions (Regulation and Control) Ordinance 2001, Amended Act 2003 on the following terms and conditions:-

- The institution shall run in accordance with the provisions of The Sindh Private Educational Institutions (Regulation & Control) Ordinance 2001, Amended Act 2003 and rules made there under-
- No. person of foreign origin shall be appointed to any post in or admitted as a student to institution without prior approval of Government.
- The institution shall not teach or cause to be taught any subject or matter, which is repugnant to the generally accept social, moral, ideological norms of the society and religious values of Islam.

4. The Institution Shall-

- ensure transparent and judicious policy of admission without discrimination on the basis of religion, sex, color, creed or domicile;
- ensure admission to class I on the basis of a birth certificate of the child and to other classes on the basis of the certificate of last school attended by the student.
- ensure that admission fee is charged from the student only at the time of his first admission into the institution and such fee shall not be more than three months tuition fees of the respective class in which the student is given admission.
- ensure that the monthly tuition fee shall be charged as under-

Class	Pre-One	I	II	III	IV	V
Tuition Fee in Rs.	500/-	500/-	500/-	500/-	500/-	500/-

- maintain general registers and Account Books as may be specified by the Registering Authority;
- ensure that no amendment in school register is made without the approval of the Registering Authority;
- ensure regular audit of accounts annually by recognized auditors and submission of authenticated copy of audited accounts to the Registering Authority at the end of each academic year;
- ensure that no corporal punishment in any form is inflicted on the students;
- ensure maximum participation of the students in various extra-curricular activities organized in schools of district, Provincial and national level.
- ensure payment of remuneration to its staff every month including the vacation period through cross Cheque;
- regulate the service matters of its staff under the service regulations made by the institution on the basis of guidelines issued by the Registering Authority and services of any employee shall not be terminated without affording an opportunity of being heard;
- observe the time table and duration of studies submitted along with the application of registration and where any change is made, the same shall be immediately notified to the Registering Authority for information and approval;
- ensure establishment of endowment fund or furnishing bank security to run the institution and meet the expenses liabilities for at least one academic year in case institution suffers any loss on account of any legal, managerial or financial issue;
- ensure teaching through prescribed books duly approved by the department of Education and Literacy shall be taught in the institution along with such supplementary reading materials as prescribed or approved by the Registering Authority;
- constitute the Parent -Teacher Association (PTA) with representative of parents, teachers and management;
- ensure that the policy of admission is communicated to the Education Department before the commencement of the academic year;
- observe all holidays and vacations as approved, announced or notified by the Department of Education and Literacy or Government;
- ensure that the institution shall provide and maintain required infrastructure including building, class rooms, laboratory, library, play ground, canteen and safe drinking water facilities as prescribed and approved by the Registration Authority.
- ensure that the pay scales, allowances, leaves and other benefits to be admissible to the teachers and other staff of an Institution shall be commensurate with its fee structure in accordance with the existing law and rules;
- ensure security at school is to be provided and no charges for this will be charged from students;
- ensure that the curriculum taught in an institution shall be at least, at par with the curriculum approved by Government; and
- that the institution shall ensure teaching of Sindhi Language in accordance with the law and rules.

Dr. Mansoob Hussain Siddiqui
Director General
Private Institutions Sindh
Education & Literacy Department
Govt. Of Sindh, Karachi

[Signature] 07/12/2018
SIGNATURE REGISTRATION AUTHORITY